

Manager Materials Cover Letter

27770 Kellie HavenEdgarhaven, VA 19543-8651

Dear Gray O'Reilly,

In response to your job posting for manager materials, I am including this letter and my resume for your review.

In my previous role, I was responsible for leadership in selecting, developing and evaluating employees to ensure the efficient operation of materials functions and Ingersoll Rand's operating goals and objectives.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Knowledge & experience with ERP systems (SAP)
- Apply materials management principles and practices
- Negotiate and monitor contracts
- Develop and implement complex programs
- Working with various supply chain operations
- Managing supplier and vendor relationship
- Preferred experience in tracking/purchasing commodities such as steel, copper, aluminum, plastics and electronics
- Willingness to pursue additional professional developmental activities as needed

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Gray Jacobs