

# Manager, Leadership Development Cover Letter

799 Johnathan Landing Lake Kraig, VA 57489-4468

**Dear Lennon Cronin,**

In response to your job posting for manager, leadership development, I am including this letter and my resume for your review.

In the previous role, I was responsible for leadership, operations direction, administrative management, ensuring continuous improvement in safety, housekeeping, human resources, environmental, quality, production, and cost.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Have exposure to formal tendering processes
- Develop our existing clients' accounts who are a mixture of HR/L&D professionals and senior line managers
- Develop projects that are based around bespoke interventions and our industry leading tried and trusted solutions
- Strong experience in global program management with multiple stakeholders
- Experience in creating and facilitating management development/ leadership development content (leadership SME – can be at junior level but has knowledge base to create materials)
- Work with key stakeholders and sponsors and LEAP team members to maximize impact of session
- Experience in insurance industry working or related industries
- Training and development facilitation and delivery experience

**Thank you for taking your time to review my application.**

Sincerely,

Avery Hodkiewicz