

Manager, Internal Audit Cover Letter

82389 Gleichner ForestRosenbaumstad, WV 82115-6328

Dear Parker Kilback,

In response to your job posting for manager, internal audit, I am including this letter and my resume for your review.

In my previous role, I was responsible for recommendations and suggest new policies and procedures to improve operations and processes and achieve compliance with quality and processes standards (SOX, PCAOB, etc.).

My experience is an excellent fit for the list of requirements in this job:

- Working knowledge of GAAP, FASB and Sarbanes-Oxley
- Previous manufacturing-related accounting experience preferred
- Knowledge of CAATS (IDEA or Excel) is beneficial
- Experience in situations requiring tact and diplomacy and negotiation
- Motivated by making things better
- Certification such as Certified Public Accountant (CPA), Certified Information Systems Auditor (CISA), or Certified Internal Auditor (CIA) is preferred
- Knowledge and experience in auditing internal controls in accordance with Sarbanes-Oxley requirements is preferred
- Knowledge of Access, ACL, IDEA, and GRC software is preferred

I really appreciate you taking the time to review my application for the position of manager, internal audit.

Sincerely,

Oakley Ondricka