

# Manager Change Cover Letter

261 Ratke VistaLoweland, AZ 76488

**Dear Greer Champlin,**

I would like to submit my application for the manager change opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for strategic impact in the areas of talent management, organizational effectiveness, leadership development, acquisition and redeployment of talent, performance management and change management.

Please consider my experience and qualifications for this position:

- Proven successful track record working in large/complex multi-department programs/projects
- Familiarity with project management methodologies, tools and phases of the project lifecycle
- Cisco certifications preferred (CCNA routing & switching)
- Area of exposer - MPLS, IPVPN( CISCO technologies), Network Boost, Reverbed, Voice - IP Telephony & security
- Understanding of VoIP Technologies and protocols (TCPIP, H323 etc)
- Attention to detail, understanding of process interlocks and dependencies
- Proactive in his/her approach
- Self-driven and able to work under minimal supervision

**I really appreciate you taking the time to review my application for the position of manager change.**

Sincerely,

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