

# Management Information Systems Cover Letter

31746 Marvin Freeway West Elke, CA 56594

**Dear Indigo Ferry,**

In response to your job posting for management information systems, I am including this letter and my resume for your review.

Previously, I was responsible for strategic direction on diverse types of Projects and Incident Management activities that will drive efficiencies across the Bloomberg LP enterprise.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Earned Doctorate in Information Systems or closely related discipline from an accredited or equivalent college or university
- Enablon, Intellex, ProcessMAP, SAP EHSM, Enviance®, opsInfo™ (opsEnvironmental™), Essential Suite®, or other EHS&S software systems knowledge and experience
- BS in Environmental Engineering or Sciences
- Experience with several off the shelf electronic information management solutions (e.g., HMMS, IHS ESP opsEnvironmental, IHS ESS Essential Suite, Enviance, Enablon, Technidata EC, Intellex)
- Depth and breadth of experience and knowledge of portfolio, program and project management concepts and processes
- Knowledge in the areas involving information systems practitioner or practical research applications is highly valued
- IT Service Management experience with demonstrated SLA development and reporting and analytics experience
- Applied experience with ServiceNow application reporting, BI and visualization tools such as Tableau, Spotfire, Numerify, ServiceNow Performance Analytics

Sincerely,

Royal Klein