

Literacy Specialist Cover Letter

923 Stark ParkwayMilanton, MN 75474

Dear Jordan Hirthe,

I would like to submit my application for the literacy specialist opening. Please accept this letter and the attached resume.

Previously, I was responsible for professional tutoring and direct instruction to VSSS participants with specific academic and personal needs in areas of: studying, organization, learning, college life, problem solving, math, science, technology, career development, assertiveness and financial literacy.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Demonstrate a deep knowledge of intervention techniques and programs to accelerate the development of early literacy skills
- Understanding of coaching and mentoring methodologies for primary school reading instruction
- Specialty training or advanced certification is preferred
- Expert knowledge of education theory and market trends in assigned content areas
- Knowledge of competitive landscape preferred
- Experience coordinating curriculum and working with teachers in the K-12 school environment
- Demonstrated skill teaching at the university level, preferred
- Expert knowledge of education theory and market trends in assigned content areas literacy, humanities or intervention

I really appreciate you taking the time to review my application for the position of literacy specialist.

Sincerely,