

# Leader / Manager Cover Letter

964 Fern Avenue New Graham, HI 16404

**Dear Campbell Aufderhar,**

In response to your job posting for leader / manager, I am including this letter and my resume for your review.

In my previous role, I was responsible for oversight of policies and procedures, ensuring all processes are appropriately documented, reviewed and implemented to meet all Ameriprise, compliance and regulatory requirements.

My experience is an excellent fit for the list of requirements in this job:

- Experience with various types of barcoding and methodology
- Collaboration with potential customers (internal and external) oversight and supervision of OEMs vendors, consultants, technical and/or engineering support personnel
- Functions as an engineering technology specialist formulating advanced design concepts, integration techniques, and standards for OSD and Softgel pharmaceutical processes
- Provides engineering, OSD process technology, automation expertise, ensuring the timely global roll-out of new manufacturing technologies, supporting sites CapEx process, technology transfer activities and ramp-up toward full-scale manufacturing
- Provides support related to capacity expansion projects, , projects to improve product and process robustness
- Generates conceptual design basis, develops process alternatives, and optimizes selected design
- Models process and/or equipment using simulation software to confirm sizing basis and identify bottlenecks and/or design improvement opportunities
- Development and support of sequence of operations for automation and PLC programming

**I really appreciate you taking the time to review my application for the position of leader / manager.**

