

# Leader / Manager Cover Letter

498 Padberg Pines West Tam, LA 99738

**Dear Parker Kuphal,**

I am excited to be applying for the position of leader / manager. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for direct guidance and support to the DC Facility Directors and Operations Managers in the implementation of safety programs, policies and procedures.

Please consider my qualifications and experience:

- Previous experience or working knowledge of travel center operations
- Project Management Professional Certification or demonstrable experience coupled with a commitment to become Project Management Professional certified within 6 months
- Evaluate products, run PoCs, and pilots working
- Handle implementation, adoption and Communication plan
- Vendor management acumen for innovative technology initiatives
- Thorough understanding of material flow throughout facility
- Complete understanding and adherence to safety, health, and environmental rules and regulations
- Strong computer skills including Microsoft Windows, Lotus Notes, Word, Excel, printers, and ERP software

**Thank you for your time and consideration.**

Sincerely,

Shiloh Will