

Lead-Office Cover Letter

7889 Dach Skyway
New Lester, DE 30647-0917

Dear Denver Rempel,

I submit this application to express my sincere interest in the lead-office position.

In my previous role, I was responsible for scientific/medical input and insights to marketing and sales colleagues to maximize asset value based aligned with Franchise medical strategies.

My experience is an excellent fit for the list of requirements in this job:

- Experience leading committees/team using standard project and program management methods
- Experience with the development of Office 365 and/or SharePoint governance strategy
- Microsoft Certified Trainer (MCT) certification preferred
- Scripting (PowerShell, C#)
- Excellent Communicator and Flexibility
- Native chinese speaking and writing
- Strong work ethic to cope in a high paced and challenging organization
- Project management, presentation (PowerPoint) and financial/business modeling experiences

Thank you for considering me to become a member of your team.

Sincerely,

Emerson Legros