

Lead Administrator Cover Letter

35917 Broderick Ranch West Jacobborough, MT 75323-4460

Dear Skyler Kiehn,

I would like to submit my application for the lead administrator opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for support of Cisco firewalls, SSL/VPN appliances, and other security products such as network access control (NAC).

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Growing group
- Major migration
- Knowledge of web technologies like HTML, XML, JavaScript
- Built and supported a customer portal in SharePoint online
- Configured SharePoint online services and settings
- Documented SharePoint online configuration and architecture
- Administered and maintained sites and sub-sites
- Managed security for sites and sub-sites

Thank you for your time and consideration.

Sincerely,

Alexis Willms