

KYC Analyst Cover Letter

34949 Brown Mills Lane, Lianeburgh, CT 05338-2790

Dear Robin Donnelly,

Please consider me for the KYC analyst opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for and training and coaching support in KYC methodology to increase awareness throughout the KYC & QC Team to enhance RFT and QA performance.

Please consider my experience and qualifications for this position:

- Use a detailed and thorough understanding of the Corporate Bank's KYC policy & requirements to collect and analyse KYC information that has been provided by Clients or sourced from the public domain
- Use expert KYC knowledge to analyse KYC information for a broad range of Corporate Clients, including a wide variety of specialist industry sectors and various unique/bespoke projects
- Take responsibility for maintaining a high standard of accurate, up-to date client information during all stages of the Client relationship, in order to protect the Bank and our Clients from financial crime
- Use strong problem solving and team working skills to resolve complex, high-priority cases, while ensuring the Bank's regulatory requirements are always met
- Work closely with other KYC Managers and the UK Outreach Team to support KYC Leadership in delivering an outstanding performance across the team, demonstrating excellent behaviours and positively embracing and contributing to the KYC change programme
- Support and advise our Client Service Manager teams on all matters relating to KYC refresh, enhancing and developing their knowledge base
- In depth knowledge of Global KYC policies and procedures
- Good knowledge of operational risk requirements and standards applicable to the relevant processes and procedures

Sincerely,

Armani Connelly