

# KYC Analyst Cover Letter

88787 Donnelly Path North Lynsey, UT 18710

**Dear Quinn Goyette,**

I submit this application to express my sincere interest in the KYC analyst position.

In my previous role, I was responsible for advice and interpretation on specific KYC compliance policies, procedures and topics, considering both the spirit and intent of applicable law.

Please consider my experience and qualifications for this position:

- Working knowledge of the requirements, laws, regulations related to the KYC laws and regulations applicable to US Financial Institutions and experience with KYC related tasks
- Some familiarity with external databases such as Lexis-Nexis, World-Check, Dow Jones Factiva
- Good analytical skills and researching on internet
- Demonstrate awareness of the 3rd European Money Laundering Directive and any local regulatory directives or requirements where he or she will face such JMLSG UK Guidance notes for the prevention of money laundering
- Aware of various types of trading entities - limited, private and public companies, holding companies, hedge funds, asset managers, special purpose vehicle's, trust's
- Knowledge of Legal Entity Documentation types and requirements
- Implementation of KYC and Customer Due Diligence through CIP allows the bank to assess risk
- Interact internally with management to report on operational volume and capacity

**I really appreciate you taking the time to review my application for the position of KYC analyst.**

Sincerely,