

# KYC Analyst Cover Letter

7940 Jackelyn BranchPort Tammaraburgh, CA 78711-3910

**Dear Justice Kihn,**

I am excited to be applying for the position of KYC analyst. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for focused training and coaching support in KYC methodology and best practice to drive "Right First Time" performance, improve standards and increase awareness throughout the KYC teams.

Please consider my experience and qualifications for this position:

- Experience reading and translating Portuguese public records
- Knowledge of the wide range, and complex variety, of fund/corporate structures is an advantage
- Analytical skills in respect of a wide variety client types, financial institutions, quoted companies, private companies, hedge funds, funds
- Proven track record working in business analysis/project manager/project management office roles to deliver quality analysis and drive governance and control of change delivery
- Strong analytical, verbal and written communication skills and able to bring across complex messages clearly and succinctly
- Experience of working on large and complex business projects, programmes or portfolios, ideally within the Financial Services industry
- An implicit understanding of how to handle sensitive information
- Provide dedicated and robust specialist KYC expertise for the Standard KYC Refresh process in particular to our Client Service Manager teams

**Thank you for your time and consideration.**

Sincerely,

Gray Anderson