

# Junior System Administrator Cover Letter

6603 Simonne Knolls North Lewishaven, SD 32906

**Dear Greer O'Kon,**

I am excited to be applying for the position of junior system administrator. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for support for MS Windows servers located in the Carlisle, PA data center and those located at various manufacturing and warehouse locations.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Microsoft Office desktop application integration with SharePoint
- Experience and expertise in VMware ESX virtual servers on Cisco/HP Blade hardware is desirable
- Excellent interpersonal and verbal and written communication skills to be able to ascertain user requirements and prepare documentation
- Experience automating administrative tasks using bash shell scripting
- Solid knowledge of TCP/UDP protocols for IP networking
- Active ADP1/IT1 access
- Experience with architecture and support of SharePoint Online and Office 365 Experience with working with F5 load balancer device Experience with Bamboo Solutions including individual web parts and PMC components Experience with SharePoint service architecture and setting up, configuring, and supporting all SharePoint service applications such as Search, UPA, Metadata, Secure Store, BCS in a cross-farm configuration
- Experience in install, configure, and support SQL Reporting Services Experience in install, configure, and support Office Web Apps/Office Online Server Experience in install, configure, and support Workflow Manager Experience with SharePoint OOTB workflow third party workflow tool such as Nintex Experience in integration with ADFS Federation services and External

**I really appreciate you taking the time to review my application for the position of junior system administrator.**

Sincerely,

Emery Hilll