

Junior Planner Cover Letter

357 Verdie LoopWest Mark, RI 16191

Dear Bellamy Cruickshank,

In response to your job posting for junior planner, I am including this letter and my resume for your review.

In the previous role, I was responsible for analytical and planning support for the development, implementation and management of strategies, policies, procedures and material control systems that drive improvements toward the reduction of inventory throughout the supply chain.

Please consider my experience and qualifications for this position:

- Excellent communication, organizational, interpersonal skills, and phone etiquette
- Advanced level of Excel knowledge
- Good sense of technology
- Previous Logistics and/or purchasing experience
- Experience working in ERP systems (Oracle, SAP)
- Previous experience in application of the TPAP process (Reg
- Strong analytical skills to analyse and understand product performance and market trends from quantitative data to translate into precise needs for the Market
- Computer Literate, Proficient in Microsoft Office, Outlook

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Charlie Hessel