

IT Strategy Cover Letter

48239 Maria RestNorth Dwainville, IL 10902

Dear Jordan Bednar,

I submit this application to express my sincere interest in the IT strategy position.

In my previous role, I was responsible for devOps services vision, enables innovation and seeks to leverage IT trends that can create value consistent with the company's requirements and expectations.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Establish and maintain an Architecture practice that aligns to how we perform Enterprise Architecture, Solutions Architecture and Domain Architecture
- Maintain a consistent approach towards incident management- how P1, P2 and P3 events are handled, triaged and actioned
- Ensure change management follows the right amount of rigor and measurement ensuring a balance of quality control with getting work done
- Establishes the vendor management function which includes alignment with key partners
- Collaborate within IT to pull together content for presentations and prepare meeting material for employee events, supplier and customer meetings and internal Ciena executive reviews
- Work collaboratively with Human Resources, Finance, supply chain cabinet leaders, corporate functions and Executive Admin to drive the IT operating cadence
- Provide input on key business issues and decisions based on business requirements and analysis and be proactive in issue management and closure
- Work closely with the CIO and direct reports to ensure alignment of functions

Thank you for considering me to become a member of your team.

Sincerely,

