

# IT Administrator Cover Letter

9645 Shantay MountainFaheybury, IL 98684-9200

**Dear Gray Fisher,**

In response to your job posting for IT administrator, I am including this letter and my resume for your review.

In the previous role, I was responsible for overall technical responsibility for applications with in-depth knowledge of a wide variety of communications hardware and software.

Please consider my qualifications and experience:

- Knowledge of numerous hardware/ software/ network platforms (LAN administration, Windows Active Directory, Microsoft Desktop Operating System)
- Thorough knowledge of personal computer hardware and software
- Knowledge and experience with storage techniques and practices
- Familiarity with administration of business telecom systems
- Promotes teamwork, cooperation, and commitment to "Total Customer Satisfaction" among team members
- Strong understanding of Windows and/or Mac operating system, most popular Network protocols
- ITIL qualification at Foundation Certificate would be advantageous
- Working knowledge of desktop computer operating systems, including MAC OS

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

River O'Reilly