

IT Administrator Cover Letter

3493 Boyer GlensEast Kimberleebury, OH 36135-4144

Dear Sutton Abbott,

In response to your job posting for IT administrator, I am including this letter and my resume for your review.

Previously, I was responsible for expert technical expertise in managing applications in a Windows Active Directory Domain with Standard hardware or VMware virtual hardware.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Extremely high Service oriented
- Willing to give the above and beyond
- Quick and self-learner
- Solid knowledge, skill and experience in relational database design and development, preferably Oracle (MySQL, SQL Server, Informix, DB2 ok)
- Solid knowledge, skill and experience in using a third-party tool to perform extract-transform-load data integration
- Able to execute multiple projects at high level of quality on tight business timetable
- Exposure to the deregulated utilities and demand response industry preferred
- Major activities performed on PC connected to Intel/UNIX/Ubuntu servers

I really appreciate you taking the time to review my application for the position of IT administrator.

Sincerely,

Hayden Kshlerin