

Investment Consultant Cover Letter

1625 Bayer Inlet Lake Shandratown, FL 94262-8194

Dear Onyx Berge,

I submit this application to express my sincere interest in the investment consultant position.

In the previous role, I was responsible for professional, expert, licensed advice using the best services and products available to ensure our clients' financial goals are met.

Please consider my experience and qualifications for this position:

- To work closely with the relevant contacts within our investment management clients to provide the best possible service, responding to queries and escalating as appropriate
- Foster and develop long term relationships with internal clients and suppliers
- Identify and address inefficiencies in systems and processes, resulting in improvements and cost saving
- Maintain high standards of personal integrity and represent the Firm effectively and in a way that is consistent with our vision, culture, and values
- To work closely with other internal departments to provide the best possible service to clients
- Be involved with ongoing projects, testing and implementation as appropriate
- Assist with the updating of procedures within IOO Reconciliations Team as appropriate
- Sound business and professional ethics

Thank you for considering me to become a member of your team.

Sincerely,

Sawyer Tremblay