

# Intern Production Cover Letter

893 Boehm Estate Sixtashire, OR 48983-4243

**Dear Drew Jaskolski,**

In response to your job posting for intern production, I am including this letter and my resume for your review.

Previously, I was responsible for additional support to the IT Training Specialist projects as needed—basic reporting and analysis of course completions.

Please consider my experience and qualifications for this position:

- Knowledge of Maya, 3DS Max and/or other 3D software package
- Passionate, self-starter, fast learner with strong intellectual curiosity
- Previous exposure to film production and/or development
- Interest in international film production and relevant experience with International cultures
- Proficiency in Chinese language preferred. Language skills related to reading, covering & possibly translating scripts and communication
- Networking with Marketing, Sales, and other professionals
- An understanding of online reporting and analytics
- Hands-on experience with building and optimizing websites using a CMS

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Ryan Ritchie