

# Intern Planning Cover Letter

9366 Rath Trail Vonview, WY 72773

**Dear Sawyer Sporer,**

I submit this application to express my sincere interest in the intern planning position.

In the previous role, I was responsible for the necessary information and reports to Production Control, Master Scheduling, and OPM to enable effective planning.

Please consider my qualifications and experience:

- Experience with AutoCAD and ArcGIS experience
- Experience with MS Office programs and Adobe Creative Suite
- Short experience /basis in digital media planning
- Knowledge and passion for media
- Proficiency in MS Office, PowerPoint, Word and Excel
- Creative, flexible and reliable
- Vocal and eager to contribute within a small, highly hands-on team
- Inquisitive self-starter

**Thank you for taking your time to review my application.**

Sincerely,

Emerson Price