

Intermediate Analyst Cover Letter

57219 Merrie PortMarianoview, SD 33105

Dear Skyler Luetngen,

In response to your job posting for intermediate analyst, I am including this letter and my resume for your review.

Previously, I was responsible for direct support to the department manager to track safety and compliance data within the Maintenance Department (action item monitoring, LMS).

Please consider my experience and qualifications for this position:

- Basic understanding of database structure, Web applications, basic programming logic (If, Then, Else)
- Understanding of the HR function and business practices
- Basic knowledge of pension operations
- Some UAT testing experience
- Write and design end-to-end functional process solutions, technical solutions oriented
- Strong SQL and Tableau (or similar BI tool) experience to support Music reporting
- This person should have strong communication and problem solving skills and be comfortable working cross-functionally to solve complex problems
- Basic understanding of risks embedded in Life and Annuity products

Thank you for your time and consideration.

Sincerely,

Max Durgan