

# Insurance Account Executive Cover Letter

7978 Stroman Drive South Siobhanland, MT 98889

**Dear Reese Wisozk,**

I submit this application to express my sincere interest in the insurance account executive position.

In my previous role, I was responsible for monthly and ad-hoc reports to Commercial Director and ECG customers which includes input from local markets.

Please consider my qualifications and experience:

- Requires in-depth knowledge of company's services, products and marketing techniques, insurance contracts, funding and rating
- Past experience in the retail insurance industry with proven insurance knowledge and exceptional customer service
- Understanding and presentation of risks to carriers and quotes to insureds
- Prior experience conducting insurance gap analysis
- Strong Life, Health and/or Annuity Insurance Industry experience back office administration experience
- Demonstrate strong verbal, written, interpersonal communication, and presentation skills
- Excellent client management and customer service skills
- Proficient in the use of Microsoft products [Word, Outlook, Excel ]

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Avery Hauck