

Inside Sales Cover Letter

3633 Tonita PortDarlafort, AZ 65305-3450

Dear Armani Schinner,

In response to your job posting for inside sales, I am including this letter and my resume for your review.

In my previous role, I was responsible for timely and accurate forecasts to the supply chain organization to ensure strong service levels and appropriate capacity levels.

Please consider my experience and qualifications for this position:

- Set up conference room(s) for visitors and in-house meetings, client tours
- Clerical office management skills, preferred
- ERP Order Management experience, highly preferred
- Proven knowledge in Automation and technical understanding
- Pro-active willingness to stay up- to-date with products & processes
- Wide range specialization (products, processes, procedures, technology)
- Daily use of CRM packages
- Adds value for customers & partners and team members

Thank you for your time and consideration.

Sincerely,

Azariah Walter