

Inside Sales Manager Cover Letter

9816 Meta GreensPort Hugoberg, UT 82956

Dear Bellamy Walsh,

I would like to submit my application for the inside sales manager opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for internal feedback on market issues and opportunities involving prospects, industry bodies and other general industry issues.

Please consider my experience and qualifications for this position:

- Train new inside sales staff and evaluate performance of department
- Guides and monitors staff toward its performance and goals to ensure employee's productivity and resolves problems as they arise
- Addresses performance problems through corrective action if necessary
- Oversees resource planning, reporting and communications for the assigned team
- Assess employee performance and recommend merit increases during planning cycles
- Proficient with MS Word, MS PowerPoint, MS Excel and MS Outlook
- Moderate to advanced skill level using applications such as Microsoft Excel, Power Point, and Word.Key Relationships
- Strong computer skills, proficiency with MS Word & Excel

Thank you for considering me to become a member of your team.

Sincerely,

Briar Gerlach