

Information Technician Cover Letter

94374 Margit StreetOndrickaton, MS 37961-1447

Dear Azariah Hayes,

In response to your job posting for information technician, I am including this letter and my resume for your review.

In the previous role, I was responsible for written report(s) using Microsoft Word and/or Microsoft PowerPoint.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Knowledge of commercial or DoD cryptographic systems and how to implement them
- Installs and maintains various models of thick client and thin client workstations
- Works directly with customers requesting service
- Provides Tier 2 support and employs best practice troubleshooting skills in maintaining all equipment and specified above
- Knowledge of electronic health records system is highly recommended
- Attention to detail and error free work
- Knowledge of business English and arithmetic
- Or servers in the NT environment using TCP/IP

I really appreciate you taking the time to review my application for the position of information technician.

Sincerely,

Reese Farrell