

Information Management Specialist Cover Letter

498 Koepp PassSouth Marco, NM 16444

Dear Skyler Hudson,

I would like to submit my application for the information management specialist opening. Please accept this letter and the attached resume.

Previously, I was responsible for technical support for installing and upgrading software, installing hardware, implementing file backups, and configuring systems and applications.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Able to demonstrate excellent stakeholder management and establish work relationship with peers within the organization
- Understanding of Regulatory requirements and meeting effective data security standards
- Able to work in global virtual teams and in a matrix organization
- Setting up governance, controls and delivery processes to ensure the successful completion of book of work
- Experience of change management and supporting delivery frameworks such as SDLC (software development lifecycle) within the programme context
- Hands on experience in configuring and administering windows failover clusters
- Hands on experience in configuring and administering Citrix Server 6.x and 7.x
- Strong understanding of Network Infrastructure, including LAN/WAN/TCP/IP

Thank you for considering me to become a member of your team.

Sincerely,

