

# Information Assurance Cover Letter

39937 Jacqueline Station South Adambury, MI 82930-2407

**Dear Skyler Jacobi,**

I submit this application to express my sincere interest in the information assurance position.

In the previous role, I was responsible for leadership and direction to NE personnel by ensuring that IA security awareness, basics, literacy, and training are provided to operations personnel commensurate with their responsibilities.

Please consider my experience and qualifications for this position:

- Be a self-starter and work with little or no direct supervision
- Troubleshoot and solve complex problems with high proficiency
- Demonstrate a strong working knowledge of at least one adjacent discipline (software, systems)
- Use all Microsoft Office applications with ease
- Support the Risk Management Framework (RMF) process
- Assist with conducting technical systems policy-based controls, periodic reviews, and post-assessments throughout the life-cycle of a system or a program leading to system or program security controls guidance
- Support the coordination, development, and review of policies and mechanisms to identify common Allied standards and guidelines relating to classification, testing, security authorization, information assurance, and risk management to achieve accreditation reciprocity
- Prefer ODNI experience

**Thank you for considering me to become a member of your team.**

Sincerely,

Tatum Goldner