

Improvement Coordinator Cover Letter

4398 Greenfelder StravenueFatimahton, NM 72684

Dear Campbell Predovic,

Please consider me for the improvement coordinator opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for education in the area of quality improvement to departments, providers, and the community and assists in ensuring compliance with regulatory and accrediting organizations.

Please consider my experience and qualifications for this position:

- Experience in strategic projects management and cooperation with senior management
- Good knowledge and experience in process optimization (process mapping, continuous improvement methods)
- Change management and project management knowledge and experience (PMI or/and Prince 2 certificate is an advantage)
- Experience in conducting training and workshops in diverse teams
- Chance to work with senior management both in Line and support functions area
- Using a collaborative approach to completing activities and develop close working relationships with all site teams
- Delivering value through identification and execution of high value projects
- Assisting department leaders and their team to identify and deliver sustainable improvements

Thank you for your time and consideration.

Sincerely,

Alexis Nikolaus