

Implementation Cover Letter

356 Yukiko PortsPort Laverneview, SD 11830

Dear Stevie Greenholt,

In response to your job posting for implementation, I am including this letter and my resume for your review.

In my previous role, I was responsible for engineering services for physical and virtual hosting/operating environments for all Consular Affairs (CA) systems, both domestically and abroad.

Please consider my qualifications and experience:

- Training will be provided for all proprietary applications and systems
- Clerical and customer service experience
- CSC or TI courses/certification would be a definite asset
- Bilingualism French and English preferred – oral and written
- Experience in the ESOP/ ESPP or Transfer Agency fields is a definite asset
- Experience in business requirements gathering process – either from the technology side or as a customer of a business requirements gathering team would be an asset
- Advanced knowledge of in-house systems as they relate to the Plans business
- Capture detailed requirements for the Cyber-Ark solution based on input from platform owners, eco-system owners, the target architecture and high-level requirements

I really appreciate you taking the time to review my application for the position of implementation.

Sincerely,

Sawyer Douglas