

# Implementation Support Cover Letter

74167 Tia Stravenue East Nadialand, HI 50884

**Dear Charlie Altenwerth,**

In response to your job posting for implementation support, I am including this letter and my resume for your review.

In my previous role, I was responsible for both order-of-magnitude and detailed estimates and artifacts for hardware and operating systems proposed in application hosting activities.

My experience is an excellent fit for the list of requirements in this job:

- Previous Financial services experience – specifically with Loan processing, Loan origination and Mortgages
- Previous Implementation support experience
- Knowledge/understanding of IT and how systems work
- Previous experience working with business units
- Previous experience coordinating with IT
- Previous experience with MS office Suite and SharePoint
- Data collection and analysis defect tracking in Quality Center
- Strong analytical, problem solving and time management capabilities

**Thank you for considering me to become a member of your team.**

Sincerely,

Charlie Green