

Implementation Support Cover Letter

88844 Corwin Terrace
Port Brett, MT 73321

Dear Tyler Treutel,

I am excited to be applying for the position of implementation support. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for technical support for networks, operating systems, third-party products, and other computer related peripherals within the scope of Prolog products and solutions.

My experience is an excellent fit for the list of requirements in this job:

- Good organizational skills, attention to details
- Good interpersonal and team - based skills
- Excel - Data entry, sort/filter, work within tables, VLOOKUP, Pivot Tables, and utilize formulas
- Experience with MS Word – create correspondence and work within templates and PowerPoint – create slides and present data
- Skilled in priority setting
- Software proficiency in Microsoft Word, Excel, Power Point and Outlook
- Experience with USAID projects on Low Emission Development is preferred
- Familiarity with climate change mitigation or environmental management

I really appreciate you taking the time to review my application for the position of implementation support.

Sincerely,

Tatum Bartoletti