

# Historian Cover Letter

64167 Hane StravenueDewitthaven, VT 54253-9448

**Dear Zion Friesen,**

In response to your job posting for historian, I am including this letter and my resume for your review.

In my previous role, I was responsible for technical advice and assistance to project engineers regarding impacts to historic resources.

Please consider my qualifications and experience:

- Experience researching, writing, and editing texts of various styles/lengths for different audiences on a broad range of subjects under tight deadlines
- Experience in editing and proofreading for stylistic consistency, logical organization, rational development of content, ensuring content accuracy, and maintaining strong attention to detail
- Demonstrated excellent knowledge of proper English grammar, spelling, syntax, punctuation, and spelling
- Excellent computer skills including Word, Excel, Outlook, and PowerPoint
- Predisposed to continued professional growth
- Valid Pharmacy Technician Registration in state of practice
- Strong Knowledge in plant operations related to data historians, plant controls and associated MOM (Manufacturing Operations Management) systems at the plants
- Direct OSI Pi experience

**Thank you for considering me to become a member of your team.**

Sincerely,

Riley Kohler