

Healthcare Administrator Cover Letter

8444 Chadwick MissionEast Anthony, MO 94958

Dear Max Wuckert,

I am excited to be applying for the position of healthcare administrator. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for hR teams with a high level of service for new job codes, feedback on audit reports and supervisor codes.

My experience is an excellent fit for the list of requirements in this job:

- Keep up-to-date with new or revised government healthcare laws and regulations pertaining to patient privacy to determine if new policies or modifications of current policies are needed
- Assist in delivery of privacy training and awareness
- Familiarity with GDPR/EU 95/46, ePrivacy Directive, FDA and FTC regulations, Dutch Data Protection Directive, HIPAA, PIPEDA, US Patriot Act, British Columbia Act 73, Breach Notification laws, ISO and other standards bodies and international standards
- Familiar with network, system, and telecommunication security
- Customer service and/or experience in human services, healthcare, or related field preferred
- Healthcare Administrator
- RN Licensed in state of IL
- RN License for State of IL

Thank you for your time and consideration.

Sincerely,

Royal Ledner