

Health Information Cover Letter

428 Dirk BrookWest Candie, MS 79408-3264

Dear Rowan Monahan,

In response to your job posting for health information, I am including this letter and my resume for your review.

Previously, I was responsible for knowledgeable and competent customer service and uses various tools and information systems to facilitate the process; serves as a health information ambassador and patient liaison by ensuring rights to health information including privacy as well as right of access while encouraging patient engagement in healthcare by providing easy and timely access.

Please consider my qualifications and experience:

- Working knowledge of computer systems and programs (MS Word, Excel and Adobe products)
- Working knowledge of medical records procedures
- Advanced proficiency with Microsoft Office programs, especially Word, Excel, PowerPoint, and Outlook
- Interest in issues related to health equity and cultural and linguistic competency
- Experience in social media and/or digital marketing
- Experience in health education and/or health communication
- Experience in research design and methods and/or program evaluation
- Post high school medical terminology training preferred

Thank you for considering me to become a member of your team.

Sincerely,

Ari Blanda