

# Health Educator Cover Letter

13798 Yon PrairieMcDermottport, IA 27958

**Dear Shae Purdy,**

In response to your job posting for health educator, I am including this letter and my resume for your review.

In my previous role, I was responsible for individual and group health education and services for patients, families and community members.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Successful experience teaching undergraduate or graduate level coursework in health services management/administration, public health, aging, or related topics OR relevant experience in a public administration setting
- Fluent in English and Spanish both verbally and written
- Knowledge and experience in occupational health and safety requirements
- Certified as HIV/AIDS 500/501 counselor or obtain such certification during employment
- Self-motivated, able to plan work effort and manage multiple events and adhere to their respective schedules while keeping priorities in mind
- Intermediate skills in Word, Outlook, Excel, Access and PowerPoint
- Knowledge of Medicaid or Medicare
- Knowledge of Visio and Publisher

**I really appreciate you taking the time to review my application for the position of health educator.**

Sincerely,

Justice Daugherty