

# Health & Benefits Consultant Cover Letter

305 Jc WaysWaltermouth, AR 01980-1034

**Dear Dakota Kemmer,**

I am excited to be applying for the position of health & benefits consultant. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for strategic advice on whole benefit solution encompassing risk, health as well as flex consultancy and demonstrable knowledge of benefits legislation.

Please consider my experience and qualifications for this position:

- Experience in group health and welfare product pricing, underwriting
- Demonstrated experience dealing with the health and benefits plans, ideally gained in a group benefit consulting firm
- Excellent Microsoft Office skills, particularly in Excel & PowerPoint
- Advanced abilities in MS Excel to manipulate and analyze data, working knowledge of MS PowerPoint and MS Word
- Actuarial designation of either ASA, FSA or near-FSA
- Comprehensive knowledge of state and federal regulations related to health and welfare plans
- Tactical expertise and knowledge of benefits systems, processes and tools
- Knowledge of benefits governance, plan design, laws and regulations, related financials, legal, regulatory, and fiduciary requirements, benefit program administration, and enrollment processes

**Thank you for taking your time to review my application.**

Sincerely,

Justice Wiegand