

Head Talent Acquisition Cover Letter

505 Freddy PortNew Timmyhaven, DE 19277-8693

Dear Bellamy Cormier,

I would like to submit my application for the head talent acquisition opening. Please accept this letter and the attached resume.

Previously, I was responsible for overall direction and management for Talent Acquisition strategy, guidelines and procedures concerning best practices, systems and methodologies, including social media, assessment and analytics.

Please consider my experience and qualifications for this position:

- Strong technical expertise in Applicant Tracking and Onboarding systems (preferably UltiPro)
- Experience mapping processes and implementing process improvements
- Deep business insight
- Knowledge of recruitment cultures, processes and principles across Latin America
- Proficiency in office software/systems (MS Word, Excel, PowerPoint) and familiarity with some HRI / TA systems
- Possess strong leadership skills as this role leads a team of Manager-level employees who are at the same time geographically dispersed within the region
- Strong stakeholder management to partner senior leaders in the organization including the Management Team
- Advanced knowledge of TA technology platforms / systems / processes / job boards such as Workday, Avature, LinkedIn, etc

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Justice Aufderhar