

Head, HR Cover Letter

5704 Heaney Spurs North Garland, IL 58252

Dear Azariah Kovacek,

Please consider me for the head, HR opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for advice on regulatory and compliance requirements to business unit management and staff so that they may conduct their business in conformance with regulatory requirements.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Out of the box-thinking (no silo thinking)
- Knowledge of local labour law is preferred
- Experience in collaborating in a matrix corporate structure or experience from a bigger organization preferably in a global environment with a mixture of cultures
- A networker with an action-oriented and collaborative attitude, who can also act firmly and raise appropriate issues
- Understand the business situation of the organizations supported, have a clear overview of people situation to support business needs
- Work closely with business leaders to continuously improve ways of working to ensure organizational efficiency
- Implement effective strategies to enable the organization to thrive through periods of change, acquisition, internal growth, restructurings, leadership acceleration to improve team effectiveness
- Proactive consultation and input to managers, supervisors and employees on issues where human resources expertise can improve business results including performance management and employee development

Thank you for your time and consideration.

