

Global Training Cover Letter

1711 Gita Fall Freddyview, CO 28476-7931

Dear Stevie Buckridge,

I am excited to be applying for the position of global training. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for status on all aspects of training program development, including business need identification, solution design, training methodologies, materials, and post-training outcomes and learning effectiveness.

Please consider my qualifications and experience:

- Training and competency development experience
- Experience in building and leading trainings and eLearning
- Strong communication and presentation skills
- Strong negotiation and influencing skills
- Deep understanding of knowledge management strategy, principles, and implementations
- Approval of any changes proposed to knowledge management processes
- Research and evaluate commercially available technology learning tools for use within company to determine best options for various learning needs
- Implement learning technology improvements to improve technical knowledge delivery

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Armani Zulauf