

Global Talent Acquisition Cover Letter

2442 Stanton SummitSouth Tarahport, PA 73195-3147

Dear Lennon Maggio,

I submit this application to express my sincere interest in the global talent acquisition position.

In my previous role, I was responsible for overall direction and management for full cycle recruiting strategy, processes, guidelines and procedures concerning staffing best practices, systems, and methodology.

Please consider my experience and qualifications for this position:

- Demonstrated technology skills in MSWord, PowerPoint, Excel and Project
- Current with HR and business trends and best practices
- Collaborates, addresses conflict and resolves issues in a timely and effective manner
- Maintains a positive attitude and professional demeanor even when faced with conflict or change of direction
- Proven experience recruiting in finance & accounting (highly preferred)
- Experience in business and change management
- International or Global Onboarding Program Management experience
- Experience in SAP HR, SilkRoad, and/or SuccessFactors is preferred

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Reese Ferry