

# Global Architect Cover Letter

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**Dear Dylan Mann,**

I am excited to be applying for the position of global architect. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for digital technical leadership within the Global IT community, providing hands on knowledge of existing or developing technologies that are in line with the Global IT direction.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Create and maintain all solution documentation
- Identify, take ownership of, and resolve solution gaps
- Run regular design meetings with the teams
- Ensure solutions, once agreed, are implemented as intended
- Formulate approach to solution scope and objectives relative to requirements and articulate the problems and business drivers relevant to a solution
- Effectively present and obtain approval for designs from design boards and project stakeholders
- Raise solution issues, concerns, risks to the Program and/or Design Boards as needed
- Create reusable assets, services and frameworks that enable the adoption and usage of solution blueprints and enable increasingly faster delivery of future solutions to satisfy similar needs

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Jordan Satterfield