

Fixed Operations Cover Letter

4944 Tomasa Mill
Rennermouth, TX 78415

Dear Armani Kreiger,

I am excited to be applying for the position of fixed operations. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for second-tier support to end users for either PC, server, or mainframe applications and hardware.

Please consider my experience and qualifications for this position:

- Flexibility to work outside of local office hours to meet the needs of managing global project teams in a Production environment
- Experience supporting settlement function and/or fixed income product experience
- Attention to details and maintain process with high accuracy
- Previous management experience in a high end, fast-moving, customer oriented environment
- Excellent communication skills and passion to deliver to the highest of standards to internal and external customers
- In partnership with the Front Office, build a global delivery framework to support a #1 issuer and establish a solid foundation for primary issuance and syndicate operations
- Institute a coordinated effort and strong relationship between Front Office, Operations and other stakeholders to minimize the operational risk of the business as it relates to deal activity
- Develop a positive client experience globally for both internal partners and external stakeholders/customers

Thank you for your time and consideration.

Sincerely,

Rowan Lockman