

Fixed Operations Cover Letter

5765 Mariano Shoals East Cyriltown, ND 48575-9454

Dear Riley Kuhn,

I submit this application to express my sincere interest in the fixed operations position.

Previously, I was responsible for complex solution support to end users for either PC, server, or mainframe applications and hardware.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Cards and Loans payment processing – Performs a wide range of clerical duties including reconciliation of payment posting within the department for all Canadian business units
- Completes a broad range of more complex and specialized operational duties within assigned area(s) of the Company, ensuring timely completion and compliance with established internal standards and external regulations
- Be able to handle stress and large volume of transactions
- Experience with cGMP environment
- Curiosity and technical abilities/troubleshooting
- Prior experience as a Parts and Service Field Sales rep with an OEM in major metro market is preferred
- Leads dealer network in the adoption/maintenance of the Volkswagen Service Core process and related process initiatives
- Primary contact for BBB / buyback and arbitration issues

Thank you for taking your time to review my application.

Sincerely,

Brooklyn Feeney