

Fixed Operations Cover Letter

87525 Gerlach Gardens Lucienfurt, NV 18965

Dear Lennon Schmeler,

In response to your job posting for fixed operations, I am including this letter and my resume for your review.

In the previous role, I was responsible for easy solution second-tier support to end users for either PC, server, or mainframe applications and hardware.

Please consider my experience and qualifications for this position:

- Microsoft Excel and Bloomberg proficient
- Effectively liaise with external and internal parties, clients and colleagues
- Advanced Excel knowledge (macros, pivot tables, vlookup)
- Experience with options
- Knowledge of the principles, procedures, and techniques of accounting
- Experience with complex structures and matrix organization
- Show self-direction in work, dynamic, high level of flexibility
- Drive and focus on results and execution

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Max Welch