

Fixed Income Trader Cover Letter

43566 Kertzmann PlainsNew Andrew, NV 90033

Dear Denver Vandervort,

Please consider me for the fixed income trader opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for written and oral reports to clients on performance of account, the market, and performance of individual securities.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience with Emerging Market products and trading is an advantage
- Proficiency in Microsoft Office Suite -strong Excel & Powerpoint and working knowledge of Access preferred
- Proven multitask abilities
- Prior experience with fixed income securities markets (including Treasury, Agency, Municipal and Corporate Bond trade execution) and knowledge of multiple trade execution and clearing systems including Bloomberg SSOX/TOMS, KCG BondPoint, TMC, TradeWeb
- Detailed knowledge of JPM internal systems (Morcom, Connect) preferred
- Primary point of contact for the sales force and sales force managers in regards to product street relationships pertaining to the product
- Trade independently (purchases and sales) within company and regulatory limits, risk parameters and policy
- Proven track record of knowledge and experience in specified trading designation and also able to execute client orders with minimal error

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Blake Shields