

Fixed Income Sales Cover Letter

392 Keeling Crossing New Tyson, ID 39506-4091

Dear Charlie Moen,

In response to your job posting for fixed income sales, I am including this letter and my resume for your review.

In the previous role, I was responsible for functional support to fixed income portfolio managers, traders, and portfolio administrators for Eaton Vance's portfolio and order management systems (Aladdin).

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Excellent technical skills, CFA preferred
- Financial Vendor or Fintech experience
- Fixed Income / Capital Markets experience
- Management reporting experience (Preferred)
- Strong MS Excel and working knowledge of Business Objects (preferred)
- Technical aptitude to understand data and systems construct and flow
- Quick and enthusiastic learner who can hit the ground running and contribute
- Experience working with and identifying taxable fixed income investments

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Campbell Roob