

Fixed Income Research Cover Letter

35123 Deangelo WallDibbertfurt, OR 02307-1833

Dear Max Gulgowski,

Please consider me for the fixed income research opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for financial analysis to track financial performance of Americas Fixed Income businesses (clusters) to drive business decisions and highlight potential shortfalls.

Please consider my experience and qualifications for this position:

- Proven leadership skills including talent development
- Performs fundamental financial and credit analysis for a complex portfolio of municipal issuers using financial statements, current events and other publicly available information
- Contributes to the advancement of the municipal research team though strong communication with internal and external parties
- Establishes communication links with internal team members and portfolio managers outside rating agencies, broker/dealer community and other industry players
- Establishes provisional investment limits within delegated authority level and pending formal submission through credit committee approval process
- Ensures that portfolio control systems are maintained and updated on a continuous basis, and that assigned municipal credits and sectors are reviewed, analyzed, and documented to fulfill internal/external regulatory requirements
- Performs special analysis projects and supports Municipal Research team through data acquisition, updates, and compilation as needed in connection with credit and sector reviews
- A high level of intellectual curiosity, independent thinking and self-direction

Thank you in advance for taking the time to read my cover letter and to review my resume.

