

# Financial Reporting Analyst Cover Letter

6693 Kuphal CrestWest Ronald, NM 44222

**Dear Lennox Shanahan,**

In response to your job posting for financial reporting analyst, I am including this letter and my resume for your review.

Previously, I was responsible for uS GAAP interpretation and prepare technical memorandums that document issues in a clear, logical and comprehensive manner Research, document and incorporate new accounting pronouncements applicable to the company into regulatory filings.

Please consider my experience and qualifications for this position:

- Flexibility to handle new responsibilities as assigned
- Knowledge of the appropriate tools and techniques to perform specific analyses
- Strong working knowledge of financial reporting and technical accounting
- Prior experience in a fast moving, frequently changing organization where it was necessary to critically prioritize tasks while demonstrating a sense of urgency to ensure deadlines were met
- Outstanding interpersonal skills and an excellent communicator in both written and verbal
- Customer focused and driven to continuously seek opportunities to increase customer satisfaction
- Detailed oriented with expert knowledge of (GAAP) accounting procedures and financial reporting practices
- Effective leadership qualities – generates enthusiasm and challenges others to be leaders

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Story McKenzie