

Engineering Trainee Cover Letter

883 Ruecker Streets East Edward, IN 94616-4924

Dear Tatum Grady,

I would like to submit my application for the engineering trainee opening. Please accept this letter and the attached resume.

Previously, I was responsible for turnkey solutions for modifications required to improve the safety and reliability performance of individual systems and equipment, including updates to the Simulator.

Please consider my qualifications and experience:

- Four months shop floor experience including shift work
- Manufacturing/Engineering projects within the plant
- Working together with a personal mentor throughout the program
- Internships related to field of study
- Demonstrates Mechanical, Electrical and Control System aptitude
- Familiar with Lean Manufacturing concepts, connected industry, continuous improvement principles, SPC techniques, project management and application of problem-solving tools
- Team-oriented, self-motivated, flexible and organized
- Display understanding of Industrial control systems in automated and semi-automated systems

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Quinn Boyer